

ARIZONA QUILTERS GUILD

REQUEST FOR CERTIFICATE OF INSURANCE

Events of the Arizona Quilters Guild are covered by AQQ's commercial general liability and business personal property insurance policy regardless of whether or not a certificate of insurance has been issued for that location or event. As such, AQQ does not automatically have certificates of insurance generated for all events or locations.

However, certain locations may require certificates of insurance listing the location as an additional insured. If your location requires such a certificate, please complete the lower portion of this form and send to:

**PRESIDENT
ARIZONA QUILTERS GUILD
2048 N 44TH ST, SUITE 212
PHOENIX, AZ 85008**

AQG Chapter Requesting Certificate

Request Date: _____
Chapter Name: _____
Contact Person: _____
Contact Phone Number: _____
Contact Address: _____
City _____ State _____ Zip _____

Event (check one and fill in details if Special Event is checked)

_____ Chapter Meetings
_____ Special Event - Name of Event _____
Date of Event _____

Location Information

Location Name: _____
Location Address: _____
City _____ State _____ Zip _____
Contact Person: _____
Contact Phone Number: _____

Our insurance agent will send the certificate directly to the location requiring the certificate. If you would like to receive email notification that the request has been submitted, please include an email address: